

MINUTES OF THE MEETING

**OF THE BOARD OF DIRECTORS
OF THE TABERNASH MEADOWS WATER AND SANITATION DISTRICT**

TMWSD Water Plant, 729 County Road 5141, Tabernash, Colorado

March 10, 2015

6:00 p.m.

DIRECTORS:

Irene Cooke, President
Susan Koenke, Director
Sidney Logemann, Director
Molly Lipke, Director

STAFF/CONSULTANTS:

Lauralee Kourse, Manager/Operator
Georgia Noriyuki, General Counsel
Harvey Curtis, District Water Attorney
Jim Pearce, District Water Attorney
Penny Troutman, Office Assistant

WORKSHOP: Jim Pearce and Harvey Curtis presented comprehensive information regarding the District's water rights.

COLORADO RURAL WATER ASSOCIATION: Dylan Eiler, Source Water Protection Specialist, presented an overview of the assistance the Colorado Rural Water Association is prepared to provide to the District. Assistance with preparing a grant application has already been completed.

CALL TO ORDER AND DISCLOSURES: The meeting was called to order by Board President, Irene Cooke at 6:00 p.m. A quorum was present. There were no disclosures presented at this meeting. Also in attendance were Jack Conrad and Jared Veenstra, property owners in the Tabernash community.

APPROVAL OF MINUTES: The first item for consideration was the minutes of January 13, 2015, which will be distributed via email for further review.

FINANCIAL REPORT: Donette Schmiedbauer, District Accountant, will be distributing the current financial statements via email for review. It was noted that an ACH authorization form had been distributed along with the billing statements and numerous customers have registered to have their payments automatically processed. District Manager, LL Kourse, reported that several expenses for the District have been being processed via her personal credit card and requested approval to obtain a District credit card in her name. Following discussion, it was duly moved by Molly Lipke, seconded by Sidney Logemann, and unanimously adopted to approve said credit card be obtained for District expenses.

MANAGEMENT REPORT:

- The Auditor pointed out some business policies that should be clarified in the Personnel Policies. Following discussion, it was duly moved by Molly Lipke, seconded by Susan Koenke, and unanimously adopted to approve said amendments.

- District Manager, LL Kourse reported that Grand County has agreed to pay for the recommended repairs of manholes in Old Town Tabernash with the cost estimated to be \$40,000.
- A meeting is scheduled on March 13, 2015 to review the issues and the Intergovernmental Agreement; which is to be attended by the Accountant, Attorney, and Manager of both the District and the County.
- A meeting is scheduled on March 24, 2015 to review the issues and the Intergovernmental Agreement; which is to be attended by the District Board and the County Commissioners.
- A request for water from IGADI had been presented. Following consideration by the Board their decision remains the same as previously, they will not approve said request.
- Following brief discussion, it was duly moved by Sidney Logemann, seconded by Susan Koencke, and unanimously adopted to approve disbursements.

EXECUTIVE SESSION:

For a conference with the District’s General Counsel, for the purpose of receiving legal advice regarding a possible land purchase, it was duly moved by Susan Koencke, seconded by Sidney Logemann, and unanimously adopted to withdraw to Executive Session. Following, it was duly moved by Sidney Logemann, seconded by Susan Koencke, and unanimously adopted to close the Executive Session.

REAL ESTATE:

Georgia Noriyuki, the District’s General Counsel, was directed to conduct negotiations regarding a real estate purchase within the parameters discussed in Executive Session.

ADJOURNMENT: There being no further business to come before the Board, it was duly moved by Sidney Logemann, seconded by Susan Koencke, and unanimously adopted that the meeting stand adjourned at 8:30 p.m. The next meeting of the Board of Directors is scheduled to be held on May 12, 2015 at 6:00 p.m. at the TMWSD Water Plant.

ACTION ITEMS:

- Upon direction from the Board; District Manager, LL Kourse, is to obtain a District credit card in her name to utilize for District expenses. The Centennial Bank resolution to obtain the credit card was approved.
- Upon direction from the Board; amendments suggested by the Auditor are to be made to the Personnel Policies.
- Upon direction from the Board; Georgia Noriyuki is to conduct negotiations regarding a real estate purchase.

Secretary

Date