

Tabernash Meadows Water & Sanitation District  
Board of Directors Meeting Minutes  
729 Aster Drive, Tabernash, CO 6:00 p.m.  
January 11, 2022

**1. Call To Order:**

- a. Anderson called the meeting to order at 6:00 pm.
- b. Board Members and Staff present: President Anderson in-person, Treasurer Drewett via video, Vice President Sprague in-person, Member-at-large Thoms via video, Manager Yoder in-person, Accountant Schmeidbauer via video, Mary Baxter Lead Operator in-person. Consultants: Russ Newton, General Legal Counsel via video. Public attending: Aaron Sprague in-person, Ethan Foster via video.
- c. There were no disclosures.

**2. Board Seat Vacancy:**

- a. Anderson introduced Ethan Foster, District Resident. Foster discussed his background and interest in serving as a board member. Drewett gave a brief description of Board Member responsibilities, current board seat vacancy and upcoming May 2022 election of directors. Anderson motioned to appoint Foster to the vacant seat pending verification of legal qualifications. Drewett 2<sup>nd</sup> the motion, without further discussion motion unanimously approved 4-0. Yoder will process qualification documents to Legal Counsel, including Oath of Office so Foster will be an officially seated Board Member at the next meeting.

**3. December 2021 Financials:**

- a. Schmeidbauer reviewed December 2021 financials, check register and managers credit card for the Board, noting there is additional items to be coded to 2021. Drewett motion to approve December 2021 financials as presented, Thoms 2<sup>nd</sup>. Motion approved 4-0.

**4. December 14, 2021, Board Meeting Minutes:**

- a. Having reviewed the minutes Thoms motion to approve with the correction that Grand County representatives attended via video. Drewett 2<sup>nd</sup> with the correction. Motion approved 4-0.

**5. Managers and Operations Report:**

- a. **Water Rights update:** Tabernash Community water line stakeholders are developing civil drawings for their waterline extension. Yoder will invite David Kueter, Water Legal Counsel, to the next meeting to update the Board on reservoir storage and O&M progress.

- b. **Lot 19 Update:** Tim Urban continues due diligence and land planning. The District is in a holding pattern as Urban finalizes planning and lift station demand estimates.
- c. **Operations Report:** Yoder introduced District Lead Operator Mary Baxter to give the operations report. Baxter will attend periodically to become familiar with the board meeting process. Baxter detailed water and wastewater treatment, including high flows over the holidays and biosolids dewatering. Baxter noted process changes to treat high ammonia in the waste treatment, adding no violations occurred.
- d. **2022 Capital Release Request:** Yoder requested release of \$31,200 budgeted capital for purchase of 104 residential water meters. The meters will be installed by staff mainly during the winter months. Having previously approved the 2022 budget, the board gave direction to move forward with the purchase.

**8. Seter Status Report:**


- a. May 2022 Election: Designated Election Official (DEO) is moving forward with posting and public notifications for the May 3<sup>rd</sup> Board Seat Elections.
- b. Newton discussed Schmiedbauer questions on bond interest yield restrictions, will follow up with bond counsel and report back to the Board.
- c. Annual Administrative Resolution (AAR): Having reviewed the AAR Anderson motion to approve as presented, Drewett 2<sup>nd</sup>. Motion approved 4-0 without discussion.
- d. Board Member Certifications: Yoder has distributed and received back annual disclosure and qualification certifications. Yoder will forward to Legal for processing.

**9. Old Business:** None.

**10. New Business:** Yoder was directed to draft an insert letter for the 1<sup>st</sup> quarter billing. Topics should include implications of residential leaks caused by fixtures and customer installed equipment such as water softeners.

**11. Public Comment:** None present.

**12. Adjourn:** 7:40 pm. Next meeting 2-8-2022, 6 pm.

  
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Approved *Treasurer Drewett*

*2-8-22*  
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date