

## **TMWSD Board Meeting Minutes 2/27/17**

### **1. Meeting Call to Order**

- a. Call to order at 6:02 PM.
- b. Board and Staff Present: Sprague, Anderson, Drewett, Yoder, Schmiedbauer
- c. Absent: Eister (excused)
- d. Public Attended: LL Kourse

### **2. Public Comment (Kourse)**

- a. Asked if any funds were missing. Sprague stated that her questions would receive responses at a later date
- b. Asked several other questions, including: water rights; spending deficits; relations with developers; letters mailed with service fee billings; notice of budget timeliness; short staff; lot 19 issues; etc.

### **3. Approval of 1/17/17 Minutes**

- a. Motion by Drewett; second by Anderson; motion carried 3 – 0

### **4. Approval of Special Board Meeting Minutes for 1/26/17**

- a. Agenda and sign in sheet discussed (attached)
- b. Only two board members present, so not a board meeting; no decisions were made, no approval required

### **5. Financial Report**

- a. Donette described financial status
- b. Audit due in April/May
- c. Motion by Drewett to approve the January check register; second by Anderson; 3 – 0
- d. Motion by Drewett to approve January financial statement; second by Anderson; 3 – 0

### **6. Audit underway**

### **7. Special District Association Membership**

- a. Thom briefed the board on SDA newsletters, email blasts and classes
- b. Board members asked that Thom filter SDA communication and highlight upcoming classes and other educational opportunities

### **8. Lot 19 Status**

- a. Sprague and Yoder will meet with the OA Board in their March/April meeting

- b. Discussion will include purchase of Lot 19 as a location for a monument sign, amenity value of the pond/liner, and use of Lot 19 for a well, if needed

**9. Discussion of Public Records filing and procedures**

- a. Thom showed board the filing procedures notebook/policy
- b. Sprague reiterated the importance of file maintenance

**10. Manager's Report**

- a. Routine status report
- b. Engineer is finalizing the PCV Water Hydraulic Model
- c. Purchased a new spectrophotometer to replace old, non-functional one

**11. New Business**

- a. Thom is preparing new truck for a more serviceable used truck; board concurred
- b. HollyWood is helping to clean up old access to the computer system
- c. Thom and Dick are reviewing security of all buildings and files
- d. Service call was required for 176 Bergamot

**12. Executive Session – See Agenda for CORA Compliance Citation**

- a. Motion by Drewett to enter Executive Session; second by Anderson; 3 – 0
- b. Motion by Drewett to exit Executive Session; second by Anderson; 3 – 0
- c. Enter at 7:45; exit at 8:15

**13. Adjourn at 8:15**