

*J.P. motion
M.O. 2nd
4-0*

Tabernash Meadows Water & Sanitation District
Board of Directors Meeting Minutes
729 Aster Drive, Tabernash, CO 6:00 p.m.
October 8, 2019

1. Call to Order:

- a. President O'Donnell called the meeting to order at 6:10 p.m.
- b. Board Members and Staff present: President O'Donnell, Vice President Anderson absent/excused, Treasurer Drewett, Member at Large Sprague, Manager Yoder, Accountant Schmiedbauer, Operator Oakley Ellis. Resident Mark Thoms, Lakeside.
- c. There were no disclosures.

2. New Operator:

- a. The Board welcomed Oakley Ellis as the Districts' new Operator.
- b. Oakley gave a brief history of his education and work experience.
- c. Oakley holds top level water and distribution licenses, and entry level wastewater and collection licenses.

3. Board Vacancy:

- a. Mark Thoms gave a brief history of his work experience and desire to serve the District as a Board member. Thoms owns a Lakeside unit.
- b. Yoder detailed he had met with Thoms and forwarded the SDA Board member handbook and gave an overview of the Districts most pressing topics. Thoms received the Board packet for October 8, 2019.
- c. Mike O'Donnell offered Thoms the vacant seat on the Board of Directors with the understanding he would have to run in the May 2020 election to complete the board seat term.
- d. Sprague motion to appoint Thoms to the vacant seat until the May 2020 election. 2nd by Drewett. Motion approved 3-0 without further discussion. Thoms accepted the appointment and thanked the Board for their confidence.

4. August and September 2019 Financials:

- a. Yoder detailed the August and September check register, managers credit card, and financial statements.
- b. Drewett motion to approve financials as presented, Sprague 2nd, without further discussion motion approved 4-0 with Thoms having reviewed the financials.

5. Approval of Minutes: August 13, 2019

- a. The Board reviewed the August 13, 2019 meeting minutes noting there was no September board meeting.
- b. Drewett motion to approve the minutes as presented, 2nd by O'Donnell. Motion approved 4-0.

6. 2020 Draft Budget Presentation:

- a. Schmiedbauer detailed 2020 draft budget, highlighting revenues including mill levies and service fees, as well as operation and capital expenses.
- b. Sprague requested a draft that includes a more gradual decrease in mill levies.
- c. Drewett requested a mill levy worksheet that so Board Members can quickly see mill levy revenue projections compared to assessed valuation.
- d. Following capital expenditure discussion, the Board directed staff to allocate \$24k to begin replacing residential water meters with new technology, and \$24k to purchase a work truck.

7. Valley at Winter Park update:

- a. Yoder reported David Kueter, Holsinger Law and Jim Pearce, Canyon Water Engineer are commenting on VWP deed to sell certain water rights to TMWSD. Once completed VWP will submit to Grand County Board of Commissioners for final approval.

8. Managers and Operations Report:

- a. Yoder reported daily operations and waste treatment discharge are running well with no major concerns. CDPHE is currently renewing the waste treatment discharge permit. Operations staff will work with contractors to rehabilitate the well at the waste treatment plant. Operations staff will work with contractors to reprogram the drinking water booster controls. Yoder will report progress.
- b. Grand Enclave will have progress once water rights purchase is complete.
- c. Yoder reported he will meet with Middle Park Agency to update the district liability insurance and report back.

9. Old Business: None

10. Public Comment: None

