

**Tabernash Meadows Water & Sanitation District**  
**Board of Directors Meeting Minutes**  
**729 Aster Drive, Tabernash, CO 6:00 p.m.**  
**December 13th, 2022**

**1. Call to Order:**

- a. Anderson called the meeting to order at 6:00 pm.
- b. Attendance- Board Members and Staff present: President Bill Anderson in-person, Treasurer James Drewett in-person, Secretary Ethan Foster via video, Member-at-large Richard Tarde via video, Manager Thom Yoder in-person, Accountant Donette Schmiedbauer via video, Consultants: Russ Newton General Legal Counsel via video.  
Public attending via in person: None.  
Public attending via video: Dave Barker-property owner. Dave Peters-resident. Eric Knopping-public. Susan Koeneke-resident.
- c. Ratification of Disclosures- None

**2. Board Member Vacancy:** David Peters officially submitted to fill vacant seat. Discussion pursued on the election seats and situation regarding seat re-election time frames. The vacant seat, along with 3 other seats will be up in May 2023 for 4-year term elections. The vacant seat will then be back up for re-election in May 2025 with 1 more seat for 4-year terms as both those seats were recently elected in the May 2022 election. Brief discussion regarding election costs where if needed the elections cost more than uncontested appointments whereas 2022 elections cost about \$9000 and unchallenged appointments cost about \$2000-\$3000. Tarde Motion to vote to approve David Peters to the vacant board seat, Drewett 2<sup>nd</sup>. Motion Passed 4-0. Drewett Motion to approve David Peters to the vacant board seat, Foster 2<sup>nd</sup>. Motion Passed 4-0. Newton to work with Peters to get paperwork processed prior to Jan 2023 meeting.

**3. Possible Approval of 2023 Annual Budget:** Anderson motion to open public budget hearing for 2023. Drewett 2<sup>nd</sup>. Motion passed 4-0. No public comments or questions. Drewett motion to close public budget hearing. Foster 2<sup>nd</sup>. Motion passed 4-0  
Drewett motion to approve Resolution #12-13-01 Budget Appropriation Resolution. Foster 2<sup>nd</sup>. Motion Passed 4-0. Discussion on the noted service fee increases as documented. Drewett Motion to amend service fees based on rate sheets in budget assumptions to \$450 quarterly in 2023 from \$408 quarterly as charged in 2022. Foster 2<sup>nd</sup>. Motion Passed 4-0. Review of the mill levy presented by Schmiedbauer with general specifics discussion. Drewett Motion to approve Resolution #12-13-02 Resolution to Set Mill Levy. Foster 2<sup>nd</sup>. Motion Passed 4-0

**4. Possible Approval of Financials, November 2022:** Presentation by Schmiedbauer reviewing previous month financials, noted the Conroy payment for \$5561.10 was double paid and

Conroy is reimbursing the double payment. There is also a potential double payment to USA Bluebook for \$1577.46 that will be researched and corrected if needed. Foster motion to approved November 2022 financials. Drewett 2<sup>nd</sup>. Motion Passed 4-0

**5. Possible Approval of Minutes, November 8, 2022:** No comments on minutes as presented. Foster motion to approve November 8, 2022 minutes. Drewett 2<sup>nd</sup>. Motion Passed 4-0

**6. Managers and Operations Report:**

- a. Water Rights Update- Still working with all stakeholders to work towards resolution. More to progress in coming months. Grab Samples Discussion- Samples were not able to happen this year on Roberts Pond with reservoir not emptied with timing of winter weather moving in early, samples will be completed in the spring
- b. Operations Report- Full UV control operational on Scada, will be saving electrical expense with automated control, remainder of discussion coincided with specifics from report and operation wise all going well. Ongoing beaver battles in 2022 with more to resume in spring 2023 to free up water flow!
- c. Operations Staffing- Travis has been working for a few months. Expecting to hire another operator after year end and a third operator potentially in Spring 2023
- d. Staff Performance Bonuses- Performance bonuses for district employees presented are based on Yoder recommendations as presented and based on budget as net. Drewett Motion to approve 2022 performance bonuses for Thom Yoder totaling \$2400(\$200 per month), Donette Schmiedbauer \$600(\$50 per month), Travis Crittenden \$300(\$100 per month). Foster 2<sup>nd</sup>. Motion Passed 4-0

**7. Seter Status Report:**

Legal Status Report:

- a) Rules and Regulations- No Change
- b) District Tap Fee Collection- No Change
- c) WWTP District and County IGA- No Change
- d) Old Town Inclusion- No Change and will likely remove off next month's report
- e) Tabernash Condo Inclusion- Ongoing and reminder to have inclusion settled up by April 2023
- f) Ward Property Inclusion- Formal petition for inclusion is forthcoming
- g) Letter of Intent re Tap Purchase Agreement – to be discussed in executive session.

**8. Old Business:** None

**9. New Business:** None

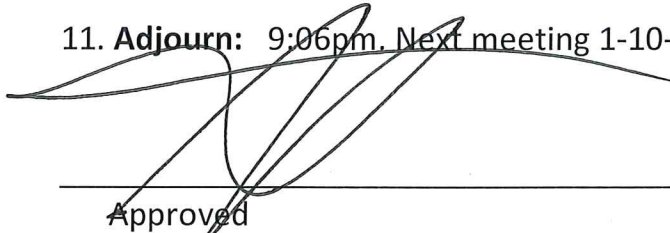
10. **Public Comment:** Dave Peters- Question if existing lots in community have tap fees allocated for them if not built on, Answer from board is yes.

Drewett Motion to enter executive session siting § 24-6-402(4)(b) and (e)(l) for legal consultation with Newton, Foster 2<sup>nd</sup>. Motion Passed 4-0  
Drewett Motion to exit executive session, Foster 2<sup>nd</sup>. Motion Passes 4-0

Dave Barker-property owner re-entered meeting after executive session

Drewett Motion to approve Letter of Intent to Purchase Water and Sewer Taps pending legal revision by Newton for the reservation of purchase of 40 taps for lot MF-2 based on revisions to items 1, striking items 2, 3 & 4, as well as revising items 5 & 6. Foster 2<sup>nd</sup>. Motion approved 4-0

11. **Adjourn:** 9:06pm. Next meeting 1-10-2023, 6:00 pm.



Approved

1-24-2023

date