

**MINUTES OF THE SOCIAL MEETING
OF THE BOARD OF DIRECTORS
OF THE TABERNASH MEADOWS WATER AND SANITATION DISTRICT**

TMWSD Water Plant, 729 County Road 5141, Tabernash, Colorado
May 27, 2014
6:00 p.m.

The meeting was called to order at 6:00 p.m.

DIRECTORS:	STAFF/CONSULTANTS:
Irene Cooke, President Susan Koenke, Director Sidney Logemann, Director Dick Sprague, Director	Lauralee Kourse, Manager/Operator Donette Schmiedbauer, District Accountant Georgia Noriyuki, General Counsel

1. **CALL TO ORDER AND DISCLOSURES:** The meeting was called to order by Irene Cooke. A quorum was present. There were no disclosures presented at this meeting.
2. **APPROVAL OF MINUTES:** Minutes were approved via email and signed at this meeting.
3. **ELECTION 2014:**
 - **Resolution to Cancel the 2014 Election-** Upon a motion by Susan Koenke and seconded by Sid Logemann, the board voted unanimously to approve **Resolution 5/27-01, Cancellation of Election and Declaration Deeming Candidates Elected Resolution.**
 - **Oath of Office-** Georgia Noriyuki, District General Counsel, proceeded over the swearing in of office to Dick Sprague, for a four year term of office.
 - Georgia Noriyuki, District General Counsel, recommended that board members attend the SDA workshop titled "What the law requires of Board Members and Managers ... *and how to do it wrong*". The cost is \$30.00 and workshops are available throughout the state. The District will pay for any board members wishing to attend the workshop.
4. **FINANCIAL REPORT:**
 - Financials and Disbursements – Donette Schmiedbauer.
Donette reviewed the April 2014 financial statements and disbursements. Upon a motion by Dick Sprague and seconded by Susan Koenke, the Board voted unanimously to approve the April 2014 disbursements as presented.
5. **AVAILABILITY OF SERVICE - GENERAL COUNSEL REVIEW:**
 - Georgia Noriyuki, District General Counsel, reviewed the state stature regarding Availability of Service Charges (ASC) that Water and Sanitation Districts are permitted to charge to those properties that do not pay service charges and or do not have water and sewer taps purchased. Availability of Service Charge is a revenue stream that the District’s auditor recommended the board look at to help pay the GO Bond debt. This charge helps districts pay for the capital costs associated with building its infrastructure. Properties in the District benefit from having the ability to hook up to the water and sewer system and should help pay for the cost of that infrastructure. Availability of Service Charges is restricted to paying down the bond debt. Prior to 2006 the District did charge an Availability of Service Charge. After a lengthy discussion regarding the pros and cons of Availability of Service Charges the board asked Georgia to review the tap purchase agreements and do more research on the topic. The Availability of Service discussion was tabled until the next board meeting (July 14, 2014).
6. **PERSONNEL POLICIES –**
 - Georgia Noriyuki, District General Counsel, discussed the revised personnel policies with the board. This discussion had been tabled at the last board meeting so that the board could review it in greater detail. The board was able to review the revised polices through page 9 at which time the board agreed to get their review comments for the remaining items to Georgia Noriyuki by June 16, 2014 so she could complete her drafting/preparation in time for the July meeting.
7. **MANAGERS REPORT:**

- **Water Diversion update-**
 - LL Kourse discussed the opening of the Pearl Ditch and the repairs and maintenance that are ongoing. The pond currently is approximately 15% full and will take several weeks to fill.
 - The home owners association (PCVOA) stocked the pond with fish May 18th. The pond was less than 10% full at the time and the District staff had the ditch running for only 3 days. It would be more prudent for the PCVOA to contact the TMWSD staff to find out the status of the pond so that they would know that there is water in the pond to support the fish.
 - LL Kourse will attend the Rich Ditch Stakeholder meeting on May 28th. The meeting will be held at the Denver Water campus in Denver.
- **Reminder to board to stop in to the Grand Mountain Bank Fraser Branch) to sign the signature cards.**
- **Operation update** – LL reviewed the issues related to inflow and infiltration of groundwater and surface runoff into the waste plant from the Tabernash Community collection system. In April the waste plant flows went from .040 MGD to .124 MGD. This inflow of ground water has a serious impact on the treatment process. The water temperature was less than 4 degrees Celsius and the plant is not designed to treat cold clear water. District staff was able to identify where most of this I & I is coming from and will be working with Grand County to repair and mitigate these areas.

8. ADJOURNMENT:

There being no further business, upon a motion by Susan Koenke, seconded by Sid Logemann, the Board voted unanimously to adjourn the meeting at 8:30 p.m.

9. ACTION ITEMS:

- **Resolution to Cancel the 2014 Election-** Upon a motion by Irene Cooke and seconded by Sid Logemann, the board voted unanimously to approve **Resolution 5/27-01, Cancellation of Election and Declaration Deeming Candidates Elected Resolution.**
- **Oath of Office-** Georgia Noriyuki, District General Counsel, proceeded over the swearing in of office to Dick Sprague, for a four year term of office.
- Upon a motion by Dick Sprague and seconded by Susan Koenke, the Board voted unanimously to approve the April 2014 disbursements as presented.

**The next Board meeting is scheduled for Monday, July 14, 2014, at 6:00 p.m. at the TMWSD Water Plant.

Secretary

Date