

**MINUTES OF THE REGULAR MONTHLY MEETING
OF THE BOARD OF DIRECTORS
OF THE TABERNASH MEADOWS WATER AND SANITATION DISTRICT**

TMWSD Water Plant, 729 County Road 5141, Tabernash, Colorado
November 29, 2011
6:00 p.m.

1. DIRECTORS PRESENT:

Irene Cooke, President, Excused, Ill
Molly Lipke, Secretary/Treasurer, Excused
Susan Koeneke, Director
Marilyn Hajicek, Director
Dick Sprague, Director

2. PUBLIC IN ATTENDANCE:

None

3. STAFF/CONSULTANTS PRESENT:

Lauralee Kourse, Manager/Operator
Cindy Greiner, Office Administrator
Donette Schmiedbauer, District Accountant
Darren Dines, Lead Operator

The meeting was called to order at 6:00 p.m.

4. DISCLOSURES:

There were no disclosures presented at this meeting.

5. MINUTES APPROVED:

Upon a motion by Dick Sprague, seconded by Marilyn Hajicek, the Board voted unanimously to approve the minutes of the October 31, 2011, meeting, as presented.

6. DEVIL'S THUMB RANCH:

LL Kourse reminded the Board that the relationship between Devil's Thumb Ranch and TMWSD ends December 31, 2011. The Staff will be sending a letter to Devil's Thumb Ranch.

7. MANAGEMENT REPORT:

Capital Projects Update - Darren Dines presented a power point showing pictures of the capital projects including the biosolids dewatering press and well #3. The dewatering press will be online by the end of the year. Darren also presented pictures of the lift station heaving, the redwood boards that needed replaced in the influent channel to the basins, and the Tabernash Tavern deck expansion.

Well #3 will be the main well and well #1 will be the back up well. Staff will have total control of how many gallons run per minute and of the chlorination in well #3. Well #3 should be online in approximately four months.

8. OPERATIONS REPORT:

Darren presented the standard operations report for review. All is going well. New plumbing, heat tape, and insulation is being installed in the main basin room and there will be less pipe freezing. Total nitrogen, temperature, and dissolved copper will need to be monitored/reported with the new permit due to new State regulations.

9. MANAGEMENT REPORT CONTINUED:

Sales Tax Exemption Certificate - The sales tax exemption certificate has been corrected and now has TMWSD's correct address.

2012 Board Meeting Schedule - A 2012 Board meeting schedule was sent out for the Board to review.

10. FINANCIAL REPORT:

October Financials - Donette Schmiedbauer presented the October, 2011, financials for review. See Action Item 12a.

Supplemental Budget, 2011 - Donette presented the supplemental budget for 2011 and the Resolution for Supplemental Budget and Appropriation #11-29-01 for approval. See Action Item 12b.

2012 Budget - Donette presented the 2012 budget with changes from the last meeting. The service fees, the mill levy, and the assessed valuation for 2012 were discussed. The Board reviewed a comparison of salaries and benefits for 2011 and 2012.

Bond Payment Option - The Board reviewed the bond payment options. The decision will be made at the December meeting.

Intern - We have an intern coming in another couple of weeks from Red Rocks Community College. He will be here for 3 ½ weeks. He will shadow Darren and we will pay him a stipend.

County Equipment - The County is parking their front end loader at the water plant for the winter to save costs of moving it. In turn they will plow our road.

11. EXECUTIVE SESSION:

Upon a motion by Marilyn Hajicek, seconded by Dick Sprague, the Board unanimously approved moving into Executive Session at 8:10 p.m. for the purpose of developing strategy for negotiations, instructing negotiators, and determining positions relative to matters that may be subject to negotiations pursuant to (§24-6-402(4)(e), C. R. S.) and discussing personnel matters pursuant to (§24-6-402(4)(f), C. R. S.). The Board returned from Executive Session at 8:28 p.m.

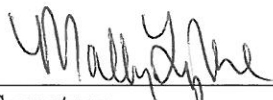
12. ACTION ITEMS:

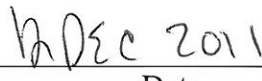
- a. Upon a motion by Dick Sprague, seconded by Marilyn Hajicek, the Board voted unanimously to approve the disbursements as presented.
- b. Upon a motion by Marilyn Hajicek, seconded by Dick Sprague, the Board unanimously approved the Resolution for Supplemental Budget and Appropriation #11-29-01.

13. ADJOURNMENT:

There being no further business, upon a motion by Susan Koenke, seconded by Marilyn Hajicek, the Board voted unanimously to adjourn the meeting at 8:29 p.m.

The next Board meeting is scheduled for Monday, December 12, 2011, at 6:00 p.m. at the TMWSD Water Plant.


Secretary


Date