

**MINUTES OF THE REGULAR MONTHLY MEETING
OF THE BOARD OF DIRECTORS
OF THE TABERNASH MEADOWS WATER AND SANITATION DISTRICT**

TMWSD Water Plant, 729 County Road 5141, Tabernash, Colorado
November 12, 2012
6:00 p.m.

1. DIRECTORS:

Irene Cooke, President
Susan Koeneke, Director
Sidney Logemann, Director
Dick Sprague, Director

STAFF/CONSULTANTS:

Lauralee Kourse, Manager/Operator
Donette Schmiedbauer, District Accountant

2. PUBLIC IN ATTENDANCE:

None

*The meeting was called to order at 6:00 p.m.

4. DISCLOSURES:

There were no disclosures presented at this meeting.

5. MINUTES APPROVED:

Upon a motion by Dick Sprague, seconded by Susan Koeneke, the Board voted unanimously to approve the minutes of the September 24, 2012, meeting, as presented.

6. PUBLIC HEARING FOR 2013 Budget:

The public hearing to review the TMWSD 2013 budget was called to order at 6:20 p.m. As there was no public in attendance the Public Hearing closed at 6:22 p.m., Donette Schmiedbauer reviewed the 2013 budget and noted that the budget being presented included a mill levy of 45 for G.O. Bond Debt. The board reviewed the 2013 budget and will accept the budget as presented at the Dec 10, 2012, board meeting by which time the county assessor will have provided final numbers on the assessed valuation of property.

7. FINANCIAL REPORT:

- **September and October, 2012, Financials** - Donette Schmiedbauer presented the financial statements. SEE Action Item a.
- **2012 Supplemental Budget** - Donette also reviewed the supplemental 2012 budget with the board and explained that the changes reflect capital projects which carried over into 2012, the purchase of water rights from the VWP and water and waste water projects that were required by the Travelers Insurance company audit. The 2012 supplemental budget will be approved at the Dec 10, 2012, board meeting.

8. OPERATIONS REPORT:

LL Kourse presented the Operations Report for October, 2012.

9. MANAGEMENT REPORT:

- **Statewide Internet Portal Authority (SIPA) - Electronic checks and credit card payments** - We are moving forward with SIPA to provide the electronic check and credit card payment options to our customers. The board asked to research if the \$1.00 charge to customers for paying by electronic check could be charged to the District. The rationale being that there is less processing for the District staff to perform if payments are received in this manner. Staff will look into what options are available.
- **Red Hawk Ranch Water and Sewer District Update** - The Grand County BOCC approved the formation of the RHR WSD.
- **CDPHE – New Nutrient Monitoring Requirements** – The CDPHE is requiring that a nutrient removal sampling and monitoring plan (due March 1, 2013) and a subsequent report (Due by February 28, 2015) be submitted and put in place. The program must evaluate the influent loading and effluent characteristics of the waste stream. The TMWSD WWTP already has a process control and monitoring plan in place and has a nutrient removal study in progress.

10. ACTION ITEMS:

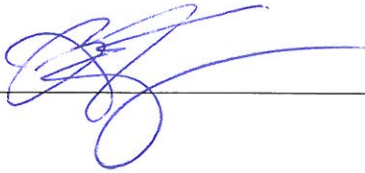
- a. Upon a motion by Susan Koenke, seconded by Sid Logemann, the Board voted unanimously to approve the September 2012 and October, 2012, disbursements as presented.

15. ADJOURNMENT:

There being no further business, upon a motion by Sid Logemann, seconded by Susan Koenke, the Board voted unanimously to adjourn the meeting at 7:30 p.m.

The next Board meeting is scheduled for Monday, December 10, 2012, at 6:00 p.m. at the TMWSD Water Plant.

Secretary



12/10/12
Date