

**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF DIRECTORS
OF THE TABERNASH MEADOWS WATER AND SANITATION DISTRICT**

**TMWSD Water Plant, 729 County Road 5141, Tabernash, Colorado
October 6, 2014
6:00 p.m.**

DIRECTORS:

STAFF/CONSULTANTS:

Irene Cooke, President Susan Koeneke, Director Sidney Logemann, Director Molly Lipke, Director	Lauralee Kourse, Manager/Operator Georgia Noriyuki, General Counsel Sherri Jones, District Engineer Ed Moyer, Grand County Assistant Manager Penny Troutman, Office Assistant
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1. **CALL TO ORDER AND DISCLOSURES:** The meeting was called to order by Board President, Irene Cooke at 6:00 p.m. A quorum was present. There were no disclosures presented at this meeting.
2. **APPROVAL OF MINUTES:** The first item for consideration was the minutes of August 19, 2014. It was duly moved by Sidney Logemann, seconded by Molly Lipke, and unanimously adopted that the minutes be approved as presented.
3. **RULES AND REGULATIONS REVISIONS:** Sherri Jones, PE; delivered an overview regarding the necessity of establishing pre-treatment regulations and a permit system, which addresses flows and capacity, for commercial/industrial establishments requesting to be ~~servieed~~ served by the District. Ms. Jones (to address engineering issues) and Ms. Noriyuki (to address legal issues) were directed by the Board to work together to prepare specifics that are to be noted in the Rules and Regulations. Ms. Jones explained that the current rules address commercial/industrial sewage. The proposed “Appendix C Pretreatment” and “Appendix D Best Management Practices” provides treatment limits, treatment surcharge fees, and treatment requirements. The proposed updates make clear how the application process works and provide detail on pretreatment and monitoring requirements.
4. **INFLOW and INFILTRATION and SEWER TREATMENT CAPACITY:** Ed Moyer, Grand County Assistant Manager, reported that a USDA grant for \$30,000 is in the works to research and produce a plan to address the significant Infiltration/Inflow (I&I) issue in old town Tabernash. Lauralee Kourse, District Manager, noted that I ~~and &~~ I is consuming capacity and compromising treatment capacity. The ~~county~~ County needs to understand that until this is addressed no more new sewer taps should be sold in old town Tabernash. Ed Moyer asked if the District could equate the I & I to SFE’s. Ms. Kourse also reported that all the Tabernash manholes that we could access have been inspected and some repairs were conducted.

5. **WATER RIGHTS:** Lauralee Kourse, District Manager, noted that an engineering proposal from Jim Pearce, PE, District Water Engineer, regarding recommended Water Rights options to pursue, will be delivered for Board review.
6. **PERSONNEL POLICIES REVIEW:** Georgia Noriyuki, General Counsel, had previously prepared the revised personnel policies and delivered to the Board for review. Following discussion, it was duly moved by Molly Lipke, seconded by Susan Koeneker, and unanimously adopted to approve Resolution 14-10-6-01, a resolution to approve the revised version. The next topic was renewal of the contract with Lauralee Kourse as District Manager. Following discussion, it was duly moved by Molly Lipke, seconded by Sidney Logemann, and unanimously adopted to approve renewal of a three year contract, beginning September 2014; inclusive of some minor verbiage adjustments to be completed by Georgia Noriyuki, General Counsel.
7. **2015 DRAFT BUDGET:** The draft budget and a capital improvement projects list were distributed. Considerable discussion followed in an effort to prioritize the projects, with the main basins' pump replacement, water well drilling and replacing the oldest District truck noted as being most critical. Lauralee Kourse, District Manager, is to revise and present the capital improvement projects list. Sherri Jones, District Engineer, is to review and present the capital expenditure five year plan.
8. **ADJOURNMENT:** There being no further business to come before the Board, it was duly moved by Sidney Logemann, seconded by Susan Koeneker, and unanimously adopted that the meeting stand adjourned at 8:45 p.m. The next meeting of the Board of Directors is scheduled to be held on November 17, 2014 at 6:00 p.m. at the TMWSD Water Plant.

ACTION ITEMS:

- Upon a motion by Molly Lipke, seconded by Susan Koeneker and unanimously adopted, the Board approved Resolution 14-10-6-01, a resolution to approve the revised version of the Personnel Policies.
- Upon a motion by Molly Lipke, seconded by Sidney Logemann and unanimously adopted, the Board approved renewal of a three year contract with Lauralee Kourse as District Manager.

Secretary

Date